

3533 - French- Marketing and sales assistant in Madrid (Torrejón) Spain

Location:	Madrid, Spain
Languages:	English (Intermediate) French
Fields:	Business, Digital marketing
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is a company born in early 2000 with the purpose of offering comprehensive solutions for the organization and distribution of medication at a professional or user level. The company has grown since then positioning itself as a benchmark in the market of clinical furniture and hospital logistics, and of course, in the pillbox trade.

Their competitive advantage resides fundamentally in these points: experience, customized solutions, quality and our own factory.

Their products include more than 500 references ranging from pill boxes, to emergency cars, to pharmacy cabinets, multifunctional cars ...

Headquarters are in Torrejón de Ardoz (Madrid), easily reachable from the right area of Madrid.

Tasks at the company:

- Work with RP Sap Business One to complete customer data, budgeting, workshop records, delivery notes, products, etc.
- Telephone commercial attention English.
- Work to support ecommerce with prestashop.
- Dissemination of our products on the network through marketing campaigns

Requirements:

Studies related to marketing
Minimum 4 months
English and French fluent

Benefits:

300 € per month

Location:

Torrejón de Ardoz (Madrid)

3531 - Fluent English- Marketing Internship in Castelldefels, Barcelona

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Digital marketing
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is an online operating company in Viladecans, Barcelona. It understands their customer demand and their day-to-day operations, by acquiring and managing hidden data that provides powerful and actionable insights to boost sales and improve operational efficiencies.

They are seeking an experienced, creative marketing or journalism student to join their growing organization. In this position, you will use a multitude of platforms to boost the revenue for their company. You will seek to increase build brand awareness through both traditional and new media campaigns.

Tasks:

- Create resources each month to drive leads, subscribers, awareness, and/or other important metrics
- Blog on an ongoing basis to support, promote and to attract site visitors through search, social media, and email subscribers.
- Grow our subscriber base by providing them with regular, helpful content that's aligned with their needs and interests.

Requirements:

- 5 months minimum duration.
- English language is a must. Another language like Spanish, Italian or French would be a plus
- Be creative

Benefits

-300 € per month

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3529 - Multidisciplinary Internship - HR & Support

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Human resources, Business
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is an online operating company in Barcelona. They are offering a platform where people can find apartments all over the world. You will be working with the marketing director of the company and help with the daily activities. They will provide you everything you need to know about marketing on the B2B level (online and offline Marketing).

Desired profile

- You show a professional approach and good understanding about the office environment.
- You are not only a good team player, you enjoy being surrounded by international colleagues and love to be part of multicultural company.
- Want to participate in a team where you can learn but also contribute with your ideas!
- Start-up atmosphere with frequent changes is challenging for you.
- You are interested in SaaS solutions companies and e-commerce solutions.
- You like administrative, customer service, marketing and human resources tasks.

Tasks

- Attending phone calls and e-mails from clients & visitors.
- Development of the internal knowledge database.
- Support resolving queries, tickets and issues from clients.
- Assistance to the marketing team launching campaigns, correcting articles and doing translations.
- Support for the Talent area helping with recruitment tasks and internal development.
- Daily office management tasks.

REQUIREMENTS

- 5 months duration. 35 hours per week
- English language is a must. Another language like Spanish, Italian or French would be a plus

Benefits

300 € per month

- Gym discounts.
- Office located in the sunny Barcelona and close to main metro stations.
- We bring the food on Fridays! We also offer you free coffee tea and fruits.
- Possibility to join the company as an employee after the internship period.

3510 - Part time - Sales and Product Owner Internship in Barcelona

Location:	Barcelona, Spain
Languages:	English (Advanced)
Fields:	Communication / Journalism, Public Relations, Languages, Economics / Finance, Business
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is an e-commerce company located in Barcelona which is renting hotel rooms and fully equipped meeting rooms. They are looking for different international profiles with high communication skills and accustomed to teamwork.

They are a young team, passionate about what they do, quick learners and achievers. They like crazy ideas and thinking big, and they love the startup life, that's why they are based in a start-up hub by the Barceloneta beach in Barcelona, surrounded of entrepreneurs, developers, digital marketers, skaters and surfers.

Tasks:

- Recruitment & management of new hotel accounts in different countries of the world over the phone and following up emails.
- Share with your Hotels accounts the values, vision and mission of the company and convince them to be part of their journey.
- Create solid relationships with the Hotels you talk to, and ease their fears and doubts regarding their business model.
- Find & optimize the availability of hotels in their website.
- Give Feedback: Identify any potential issues in the sales process defined and escalate potential quality issues to management.
- Complete varied tasks and have the opportunity of developing a wide range of skills in an innovative and pioneering company in the sector.
- Help to create marketing campaigns to increase the hotels revenue.
- Negotiation of punctual marketing local campaigns.
- Collaborate in the fulfillment of the team objectives of hotels to acquire.

Requirements:

Excellent communication skills
Fluent in English
Knowledge of Spanish is consider as plus
Minimum 4 months

Conditions:

Location: Barcelona
Remuneration: 200€ monthly (net)
Part time

3477 - Kitchen internship

Location:	The Canary Islands, Spain
Languages:	Spanish (Beginner) and English (Intermediate)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 400-500 €. Includes accommodation. Meals

Description:

Our collaborator is a high quality Hotel Resort in Lanzarote, in the Canary Island, Spain. It has been awarded by Trip advisor and it is known as one of the best hotels in Lanzarote. They are customer oriented, therefore customer care and relations are really important for them. Their staff is fun and diligent, making the stay of the customers the best possible.

Positions

KITCHEN

- Kitchen basics tasks under the supervision of the departure manager such as being the responsible for conducting the most basic cooking operations such as cutting food, food preparation, customer service, buffet replacing

Requirements:

- Minimum 3 months stay
- Liability and health insurance

Internship hours:

40 hrs / week

Conditions:

- 300€ per month
- Accommodation + meals provided

3359 - Reception internship, Malaga

Location:	Malaga, Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 200-300 €.

Description:

Our collaborator is a leisure travel company from Málaga, letting out the best holiday flats in metropolitan Málaga and Torremolinos. With over 60 fully furnished and equipped flats, they are currently looking for people to join their team.

The company have two vacancies available, the first a Marketing internship and the second a Reception internship.

Reception internship**Main tasks:**

Customer Support.
Welcome to clients, check in/ checkout.
Accompany clients to their apartments.

Requirements:

Essential command of the English language and basic level of Spanish
A third language is recommended, although not necessary.
minimum 5 months

Benefit:

300€ monthly

3281 - Social media & communication position in Madrid, Spain in a Weddings organization company

Location:	Madrid, Spain
Languages:	English (Advanced)
Fields:	Communication / Journalism, Events, Business, Digital marketing

Description:**Company description:**

Our collaborator is an events and wedding planner which helps couples to prepare on of the best days of their life.They offer photography, events management and other services to both national and international customers. They are looking for communication or marketing student to join their team in the capital of Spain.

Communication:**Tasks:**

- Contribute to the product improvement process
- Pushing in their blog and online magazine and offline communication in order to maintain and increase the number of customers
- Editor at the company magazine: Write, edit, publish content
- Independently planning feature topics most interesting to our international readership
- Social Media management
- Administrative tasks and translations
- Content management: writing articles on the company magazine (mainly in connection with collaborations in place)

Requirements:

- Studying BA/ BS degree in Communication/ Marketing/ Online Marketing or related field.
- Advance level of english
- 35 hours per week, minimum 3 months internship

Remuneration:

This position does not offer monetary compensation.

3223 - Back office internship in a 5* Hotel in Seville

Location:	Sevilla, Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Communication / Journalism, Events, Public Relations, Business, Hospitality / Tourism
Extra benefits:	Accommodation+meals during working hours

Description:

Our collaborator is a well-known design hotel in the centre of the capital of Andalusia being a reference in the whole country for its design, location and concept. The hotel is located in the historical Centre of Seville in front of the Cathedral and a couple of minutes away from the shopping streets.

The hotel is exclusive, having only 60 rooms of 5 different types. Every room is fully equipped and created with a difference concept. The location is an amazing complex consisting of 7 restaurants, cocktail bars, wellness spa, outdoor swimming pool and a great big terrace

With this internship you will develop skills such as organization, responsibility and commercial skills. You will be immersed in a multilingual environment so you will be able to learn and practice languages.

Customer service:

- Customer care
- Reservation management
- Tourism information
- Sometimes maybe help in the reception with bookings

Requirements:

- Fluent in English
- Intermediate level of Spanish

Benefits:

- Housing in the city centre of Seville
- Meals
- Locker
- Training day

3193 - Reception and F&B Assistant in Granada

Location:	Granada , Spain
Languages:	Spanish (Beginner) and English (Intermediate)
Fields:	Languages, Hospitality / Tourism
Extra benefits:	Salary of 100-200 €. Includes accommodation.

Description:

Our collaborator is a high quality Hostels chain, based in Spain and the United States. Awarded by Tripadvisor during many years as the best hostels in Spain, they are customer oriented being really important for them the customer care and the relation with the guests. Their staff is fun and close, making the stay of the customers as good as possible.

They are currently having a Hotel and a Hostel in Granada and they are looking for an intern to assist with the breakfast preparation. This internship will help you improve your language skills and there is the possibility to help in the Reception once you will be feeling more comfortable with the Spanish language.

Tasks:

- Develop customer service policies and procedures
- Handle face-to-face enquiries from customers
- Checking guests in and out
- Basic concierge assistance
- Planning and organizing group arrivals
- Day to day processing and input of group reservations while following hotel reservations policy
- Maintaining a positive selling approach to maximise yield in both occupancy and rates
- Liaising with other departments to prepare for group arrivals
- Assisting the Front office with closing accounts
- Answering all of the calls promptly in a courteous and efficient manner
- Assist during breakfast
- Set up the buffet

Requirements

- Good English
- Basic Spanish
- Able to provide a training agreement

Benefits

The internship is paid 100 € a month + Accommodation with the other staff (in an apartment nearby, only girls or guys in the same room) and breakfast.

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1210 - Italian-Customer relations, marketing and international business in Seville, Spain

Location:	Sevilla, Spain
Languages:	Spanish (Beginner) and English (Intermediate) Italian
Fields:	Business, Digital marketing

Description:

Our collaborator is a company which provides technological solutions to TELECOM companies from all over the world. They are launching their international market development campaign and they would like to have some international students, interested in the field of marketing to provide them support. It is a good opportunity for those who would like to work in a young environment, with dynamic and constantly evolving company.

Marketing and customer relations

Tasks:

The main task is the network development support: expansion of the network of ICT companies in national and international territory (EMEA and LATAM), through telemarketing and direct marketing actions.

- Achievement of the objectives marked opening network.
- Promote a fluid relationship with potential customers through telephone, email or networking.
- Make presentations to clients.
- Customer service both in the resolution of possible doubts, conflicts and any other type of contact through a fast and quality service.
- Assistance in the execution of the sales objectives (leads).
- Assistance in digital marketing strategy, SEM, SEO and web analytics, to increase leads and improve ROI.
- Assistance in the creation of a commercial strategy and execution of the same.
- Prepare the necessary documents for the expansion of the service network (commercial presentations, confidentiality agreements, service provision agreements, commercial proposals and collaboration agreements)

Working hours:

40 hours/week

Minimum 3 months

This position is not paid.

860 - Reception and Bar Internship in Valencia, Spain

Location:	Valencia, Spain
Languages:	Spanish (Intermediate) and English (Intermediate)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 100-200 €. Includes accommodation. Spanish Course or 150€/month + accommodation

Description:

Our collaborator is a modern hostel located in the city centre of Valencia, just few minutes from the emblematic Cathedral. They are offering to their interns the opportunity to gain invaluable experience, enjoyable working atmosphere with great team members. They also offer fun and free activities to enjoy your stay with them. They are now looking for an intern to assist in serving the hostel guests in the bar.

Tasks:

- Welcoming clients and giving general information about the city
- Check in and out customers
- Dealing with reservations and interact with users (receiving feedback and complaints)
- Assisting the Front office
- Answering all of the calls promptly in a courteous and efficient manner
- Helping reception and bar with their daily tasks (customers service)
- Promoting and informing the guests about daily/weekly activities.
- Helping to develop hostel events
- Administration tasks: booking, reservations, emails, calls, etc.
- Helping other departments upon request
- Invoices creating for customers
- To prepare tables before the opening of the bar and check the cleanliness of them
- To prepare relatively simple dishes (snacks,...)
- To prepare and serve beverages
- To collect the glasses and keep the area neat and tidy
- Serving the guests and customer services

Requirements:

- Good level of English, Spanish at least b1

Benefits:

- Spanish course or 100€/month
- Accommodation in a shared room, mix gender.
- Breakfast in the hostel

Location: Valencia

Availability: Open all year.

Minimum 3 months

845 - Food & Beverage Internship in Sevilla

Location:	Sevilla, Spain
Languages:	English (Intermediate)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 100-200 €. Includes accommodation.

Description:

Our collaborator offers an Internship in hospitality based in Sevilla. As they are customer oriented, the customer care and the relation with the guests are very important to them. Currently they are looking for interns to join the team in the bar at the hostel. You will have many different tasks and face to face contact with the customers which a positive attitude is very important.

BAR STAFF POSITION

Main tasks

- Prepare drinks
- Take orders and serve drinks or snacks
- Dealing and interacting with Customer
- Tidying working space

Requirements

- Knowledge of drinks, food and cooking
- Ability in cooking
- Fluent English.
- Spanish is a plus
- Communication skills

Working hours:

40h / week

Benefits:

100€ + breakfast and accommodation (shared in a room with the other staff mix, mix gender)

515 - Reception Hostel Pisa, Italy

Location:	Pisa, Italy
Languages:	English (Intermediate)
Fields:	Hospitality / Tourism
Extra benefits:	Salary of 100-200 €. Includes accommodation.

Description:

Our collaborator is searching for a friendly and motivated person to have an internship in a hostel, to help hosting guests from all over the world. The hostel is located 20 minutes walking from the famous Pisa tower. The environment is really young and dynamic.

RECEPTION POSITION

Tasks:

- assisting senior reception colleagues
- assisting with bar/café service
- checking guests in and out
- cleaning bar area and lounge area

Requirements:

- Good level of English
- Being flexible with time schedule
- Being able to act under pressure

Internship hours:

7h 40min per day, 5 days/week

Dress code:

Hostel uniform

Benefits:

- Shared accommodation with other interns, same gender
- Breakfast
- Dinner buffet
- 200 euros/month

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